

**Summary:**

The reporter is responsible for covering compelling stories for tvWestern.ca. They are also responsible for researching writing and reporting general assignment news. They may also be required to edit their own video. Producing and anchoring duties included. They spend a large part of the day investigating news and may either be assigned to covering a certain field such as science, sports, politics or given a general assignment.

Time: 10-12 hour per week.

Accountabilities:

- Collect and analyze information about newsworthy events to write news stories for broadcast or receives assignment or evaluates news leads and news tips to develop story idea
- Gather and verify factual information regarding story through interview, observation, and research
- Organize material, determines slant or emphasis, and writes story according to prescribed editorial style and format standards
- May appear on television program when conducting taped or filmed interviews or narration
- May edit, or assist in editing, videos for broadcast
- Collaborate with external groups in creating content for tvWestern.ca as well as acquiring content
- Ensure content being aired on tvWestern.ca complies with policies and programming standards
- Perform other essential duties as assigned

Qualifications:

- Current UWO Student
- Experience leading in a team environment
- Ability to complete assignments and give direction
- Knowledge of television/video production process is essential
- Group facilitation skills and computer skills
- Ability to lead, organize and inspire others
- Ability to initiate, exercise sound judgment to solve problems and plan thoroughly